

## **Asst. Systems Administrator**

Missouri Valley College, an independent, four-year liberal arts college, is seeking an assistant systems administrator. Responsibilities include managing and maintaining a Moodle server in a Linux environment, configuring settings and users in G-Suite (Google Apps), assisting the Systems Admin in troubleshooting and maintaining switches and servers. This position will also be second tier support for the help desk.

The candidate should possess the following skills:

- Bachelor's Degree in Computer Information Systems, Computer Science or related field
- Experience in a Windows / Active Directory environment
- Experience in administration and configuration of Windows operating systems
- Experience and knowledge of networking basics and HP switches
- Experience and knowledge of wireless environments
- Experience in administration and configuration of Linux operating systems
- Experience in administration and configuration of G-Suite environment
- Excellent customer service skills and ability to work well with others
- Excellent communication skills

Candidate will need to be able to lift 20 pounds regularly. Candidate will need to work as part of a team to help support faculty, staff and students.

Interested candidates should send a current resume and list of references to: Jason Rinne, Systems Administrator, 500 E. College, Marshall, MO 65340. [rinnej@moval.edu](mailto:rinnej@moval.edu)

We are an equal opportunity employer. Employment is contingent upon completion of a background check.