

Director of Public Safety

Missouri Valley College a private, coeducational, career-oriented, liberal arts college with growing national and international outreach, a destination for students from all fifty states and forty foreign countries. Known for its dynamic, richly diverse, and friendly educational environment, the College prepares students to succeed in a knowledge-based global society. With a student body of some 1,400, on a beautiful campus in west central Missouri, Missouri Valley College has been continuously accredited by the North Central Association of Colleges and Schools since its inception in 1916.

Position Summary:

The Director of Public Safety is responsible for providing a community-oriented campus public safety program. The incumbent is charged with safeguarding the students, faculty, staff, and visitors of the College, as well as the security of all College owned and controlled facilities. The Director will recruit, train, and evaluate a compliment of full-time and part-time sworn officers. The incumbent will serve as the primary liaison with all local, state, and federal public safety agencies. The Director should be well-versed in Federal and State laws related to higher education, as well as State and Local laws for enforcement purposes. The incumbent is responsible for maintaining and reporting all federally mandated information, including the annual Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act report, Daily Crime and Fire Log, and Timely Warnings. The Director will report directly to the Dean of Students.

Responsibilities:

- Plans and implements all Department of Public Safety activities, ensuring compliance with all Federal, State, and Local laws, as well as College policies.
- Develops goals, objectives, and priorities for the Department of Public Safety.
- Recruit, train, supervise, and evaluate sworn officers, ensuring professional standards and image are maintained.
- Perform investigations, in conjunction with Student Affairs staff, related alleged violations of College policies.
- Assist with investigations conducted by local, stated, and federal law enforcement agencies, as requested.
- Implement crime prevention programs.
- Serve as a member of the College's Behavioral Intervention Team, Crisis Response Team, and ADHV/Title IX Team.
- Assist the Dean of Students in all emergency response planning, training, and exercises.
- Maintain and report all federally mandated information, including the annual Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act report, Daily Crime and Fire Log, and Timely Warnings.
- Serves as a liaison to all local, state, federal public safety agencies.
- Prepare and manage Department of Public Safety budget.
- All other duties as assigned.

Qualifications:

- Bachelor's degree in a related field, with three or more years of experience. Five or more years experience in Law Enforcement with supervisory experience is preferred.
- Certified by the Missouri Department of Public Safety's Peace Officer Standards and Training Program, with the ability to obtain a commission with the Marshall, MO Police Department.
- Effective interpersonal skills; ability to interact productively with students, faculty staff, and other constituents.
- Excellent written and oral communication skills.
- Strong organizational skills, the ability to manage multiple tasks, and wiliness to work irregular hours.
- Experience working with diverse student populations, including international students.
- Must be computer literate; basic competency in software (i.e. Microsoft Office, Adobe) and databases systems (i.e. CampusAnywhere, Judicial Action).

Compensation:

Competitive salary and benefits, commensurate with experience.

Application:

To apply, submit a letter of application (cover letter), detailed resume and contact information for three professional references to: Mr. Heath Morgan, Dean of Students, 500 E. College Street, Marshall, MO 65340 or e-mail morganh@moval.edu. This position will remain open until filled.